



Memo

Released July 2018

2018-2019 SLSA Surfguard/ IT Systems Training

Audience: Club Surfguard Operators, Club Presidents, Club Secretaries
Date: 24th July 2018
Contact: Samantha Jeffries
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Summary	Surf Lifesaving Central Coast would like to advise all club members about the SLSA Surfguard/ IT Systems training on Monday 10 th September 2018 or Tuesday 11 th September 2018.
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Surf Life Saving Central Coast (SLSCC) in conjunction with Surf Life Saving Australia will be conducting two Surfguard/ IT Systems training nights on Monday 10th September 2018 at Ocean Beach SLSC **or** Tuesday 11th September 2018 at North Entrance SLSC. The Courses will be run by Surfguard help desk specialists and will be held over 3 hours starting at 6pm and ending at 9.00pm.

It is encouraged that all SLSCC clubs are represented at one of these training evenings to up-skill the relevant members in the latest Surfguard advancements for the 2018-2019 season. The course is relevant for all club officers using Surfguard, the Patrol App and Carnival Manager including Club Directors of Administration/ Secretaries, CTO's, Trainers and Assessors, Directors of Lifesaving, Registrars and any other relevant members.

Dates of Training:

1. *Monday 10th September 2018*
6:00pm – 9.00pm (please arrive 10min prior to start time)
Ocean Beach SLSC

Or

2. *Tuesday 11th September 2018*
6.00pm - 9.00pm (please arrive 10min prior to start time)
North Entrance SLSC

How to register:

- Interested members are to notify the relevant club executive.
- The Club Executive member is to then register via the SLSCC online form register found at www.slscc.com.au

For further information please contact Samantha Jeffries at admin@slscc.com.au

SLSA IT SYSTEMS TRAINING



TRAINING OPTIONS:

Monday 10th September 2018 @ Ocean Beach SLSC 6.00pm – 9.00pm

OR

Tuesday 11th September 2018 @ North Entrance SLSC 6.00pm – 9.00pm

TRAINER: Rebecca Cocks SLSA

Training Agenda

Topic	Description
Introduction	Welcome, Introduction and Overview of Training
Systems Access	Form 49 / SLSA Apps
Managing Our Members	New Members Joining / Rejoining
	Members Area
	Online Payments
	Processing Membership Applications
Surfguard	Members
	Transfers
	Assessments/Education
	Organisational Management
	Communication
	Reports
Managing Patrols	Patrol Teams & Rosters, Patrol Logs, Substitutions
Sport Event Management	