



Circular 1567

Club Presidents Reports

Audience: Club Presidents and Club Administration
Date: Monday 19th June 2023
Contact: Natalie Tucker, Membership Officer
Phone: 02 4353 0299
Email: office@slscc.com.au

Summary	This circular outlines the information required from each club for the submission of the Club Presidents Report for the 2022-2023 SLSCC Annual Report.
Actions	Complete Club Presidents Reports by Sunday 30 th July 2023. https://form.jotform.com/211430783993057

The Annual Club President Report submission is an important report from clubs each season to preserve the history of Surf Life Saving Central Coast. The reports received from clubs are published in the Surf Life Saving Central Coast Annual Report.

The Branch is seeking all **Club President's reports** to be submitted on or before Sunday 30th July 2023 with the following criteria completed and proofed by another member of the club.

NOTE: this forms part of the Club of the Year.

Criteria

1. The report doesn't exceed 2 A4 pages when using Arial font at size 12.
2. A summary of the 2022/23 season within your club highlights and membership statistics.
3. Paragraph on;
 - a. Lifesaving
 - b. Junior Activities
 - c. Youth Activities
 - d. Education
 - e. Surf Sports
 - f. Administration
4. A conclusion wrapping up your club's season for the 2022/23 season.

Please note that should any amendments to the Club Presidents report be required, SLSCC will reach out to presidents directly.

A: 7/4 Teamster Close, Tuggerah, 2259
T: 02 4353 0299 | ABN: 67 048 543 118

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Submission

Due - Sunday 30th July 2023

Submission will be via the [online submission link](#) only.

1. To upload, save document as a Word or PDF and name - president report [Club].
2. Open [online submission link](#), complete the contact information and upload reports and photos to the upload area.

If you have any questions, please do not hesitate to contact the Branch office on 02 43530299 and press 3.

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