

JUNIOR ACTIVITIES CHAIR TIMELINE



To be used as a guideline to support the role of Junior Activities Chair for the SLSCC Clubs.

July

- SLSNSW State Conference
- SurfGuard Training - online webinars available July to September
- Monthly Board Club Meeting
- Plan your Recruitment Drive
- Check SLSCC Website for Circulars
- Plan Season Calendar for Junior Activities
- Review Age Managers from previous season and ensure Age Manager Course training is completed in their SLS Members Portal
- Review Junior Activities Team for season ahead. Do you have age managers? Water Safety Coordinator? Rookie Coordinator?

August

- Pre-Season Pack released from SLSNSW, read and distribute to Age Managers
- Meet with the Junior Activities Team to plan for the upcoming season
- Meet with your Rookie Co-ordinator to plan season
- Recruitment & Registrations
- SLSCC Pre-Season JAC Conference
- Junior Activity Chair Training
- Monthly Club Board Meeting
- Check SLSCC Website for Circulars
- Finalise season calendar and nipper handbook for distribution

September

- Read news and events that impact Junior Activities eg circulars, club mail
- Ensure that Working with Children checks are completed and verified in SurfGuard by club Admin or Child Safe Co-ordinator
- Nipper Recruitment & Registrations
- Junior Activities Chair Training
- Monthly Board Club Meeting
- Check SLSCC Website for Circulars

October

- Nippers Starts
- Monthly Club Board Meeting
- SLSCC Junior Lifesaver of the Year Circular released
- Check SLSCC Website for Circulars
- Review your Junior Lifesaver of the Year process.

November

- Nippers
- Monthly Club Board Meeting
- SLSCC Club JAC Board Meeting
- Meet with all your Junior Activities Team to see how the season is progressing
- Review Club Uniforms for State Championships

December

- Nippers
- Junior Competition skills evaluations due by 31st December
- Junior Surf Education Awards to be recorded in SurfGuard by 31st December
- Plan Santa's arrival at last nippers of the year
- Nippers break over Christmas period
- Monthly Club Board Meeting
- Presentation for new SRC graduates.
- Announcement of Club JLOTY Winners

January

- Nippers
- Gather and collate course feedback and paperwork
- Read news and events that impact Junior Activities eg Circulars, Club Mail.
- Monthly Club Board meeting
- Meet with your Junior Activities Team to see how the season is progressing, discussing State Champs, End of season Presentation & End of Season Nipper Awards
- Thank you gifts for your Junior Activities Team

February

- Nippers
- Check SLSCC Website for Circulars
- Read news and events that impact Junior Activities eg Circulars, Club Mail
- Monthly Club Board Meeting
- Discuss Rookie of the Year nomination with Rookie Co-ordinator for SLSCC AOE nomination.
- Nippers Presentation Planning

March

- Nippers.
- SLSNSW State Championships
- Monthly Club Board Meeting
- SLSCC Club JAC Board Meeting
- Review SLSA Service Awards for your Club Age Managers.
- SRC Graduation Event
- Nippers Presentation

April

- Review your season - what went well, what could be improved on - Suggest send a survey to all your junior members/ parents to get feedback on the season.
- Submit Feedback to SLSCC, SLSNSW & SLSA for review by national and state committee's
- Monthly Club Board Meeting
- Prepare reports for end of season presentation and annual report.
- SLSA Aussie Championships

May

- Monthly Club Board meeting

June

- Finalised all outstanding reporting information in SurfGuard by 30th June.
- Annual Report preparations
- Monthly Club Board Club Meeting
- Check SLSCC Website for Circulars
- Review & order nipper club swimmers, 1/4 caps via supplier & pink high vis rashies via SLSCC.

Useful Website / Social Media

- SLSCC Calendar
- SLSCC Circulars
- SLSCC Carnival Information & Results
- Beach and Coastal Safety Resource Hub - Additional Education and Resources for wet weather options
- SLSNSW
- SLSNSW Junior Activities (Nippers)
- SLSNSW Recognition Fact Sheet
- SLSNSW Club Mail
- SLSNSW Surf Sports Weekly
- SLSNSW Circulars
- Junior (Nipper) Activities - FAQ
- Member Protection and Safeguarding
- Water Safety - Junior (Nipper) Activities
- Junior Activity Chairs
- Age Managers
- Play by the Rules

Social Media

- Surf Life Saving Central Coast
- Surf Life Saving NSW
- Surf Life Saving Australia